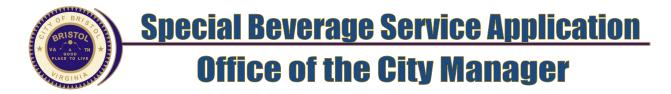


\$50.00 Fee Per Application - Fee Due at Time of Application Submission - One application per event

The City of Bristol, Virginia provides this application to entities wishing to provide expanded or unique ABC service associated with a special event. This application must be completed in its entirety and accompanied by a site plan/map detailing the planned location and site detail for the beverage garden. The site plan/map must include the dimensions of the beverage garden and hours of operation. **The City of Bristol, Virginia reserves the right to revoke the special service application to facilitate reopening of the streets post event or for safety concerns.** If the requested beverage garden is within the footprint of a larger event, the applicant must provide documentation of support from the organizer of the larger event. Approval of this application requires review by the Police Department, Fire Department, Community Development Department, Public Works Department, and Special Events Department. Each of these reviewing departments will recommend approval or denial of this application and may provide remarks. Once the application has completed the departmental review phase of the process, it will be sent to the City Manager for final review. The City Manager will consider the application and the results of the departmental review and make the final determination. The processes of departmental review and City Manager review may require approximately two (2) weeks or more to complete.

Applicant Information Date:	Please return completed application and payment to:
Name:	City of Bristol Virginia - Special Events 300 Lee Street
Address:	Bristol, VA 24201
<u>Telephone Number:</u> <u>Signature:</u>	Application may be emailed to the following address: <u>debi.denney@bristolva.org</u>
If the requested beverage garden is within the footprint of a larger event, the applicant must provide documentation of support from the organizer of the larger event.	If you have questions about this application or to pay the application fee with a credit card over the phone, please call (276) 967-1287

Please provide below a brief description of your planned event, including date and time of operation, reason for request, type of service to be provided, and any other pertinent information.



Departmental Review

Site Plan/Map Attached? Yes No	Fire Department
Event Description? Yes No	Fire Chief or designee Recommends: Approval Denial
Application Fee Paid? Yes No	Remarks Attached: Yes No
Police Department	Special Events Department
Police Chief or designee	
Recommends: Approval Denial	Department Head or designee
Remarks Attached: Yes No	Recommends: Approval Denial Remarks Attached: Yes No
Public Works Department	Community Development Department
Department Head or designee	Department Head or designee
Recommends: Approval Denial	Recommends: Approval Denial
Remarks Attached: Yes No	Remarks Attached: Yes No

Office of the City Manager

The City of Bristol, Virginia hereby approves / denies your request for special beverage service pursuant to the attached site plan and description. This action shall serve as the City's official statement of position to be considered by the Virginia Department of Alcoholic Beverage Control (ABC).